

## TENDER NOTICE; Rehabilitation of Boreholes in Turkana-Nasechabuin, Kaangikala, Lowoiluk

SIGN OF HOPE is announcing **an open tender** for Rehabilitation of three strategic boreholes in Turkana County-Turkana North Sub County and Kibish Sub County.

### 1) ABOUT THIS TENDER PROCESS

#### Context of the tender process

Hoffnungszeichen | Sign of Hope e.V. (SoH) is a humanitarian and development organisation promoting Human Rights, providing Humanitarian Assistance and Development Cooperation in several countries around the world. Based in Constance, Germany, SoH is dedicated to helping those in distress and exploited people worldwide. In Northern Kenya, South Sudan and Ethiopia, SoH implements a project funded by the German Federal Foreign Office (GFFO) to support severely food insecure communities through improved access to MPCA, WASH, protection services, food support and capacity building in partnership with Caritas Marsabit, Merti Integrated Development Program (MID-P), Catholic Diocese of Rumbek, Score and ECC-SDCO Soddo.

#### Invitation to tender

Sign of Hope is looking for eligible contractors who can rehabilitate three strategic boreholes in Turkana. This Request for bids is restricted to the legally-constituted companies that can provide the requested service/works and have legal capacity to deliver in the country, or through an authorized representative.

#### Procurement process

Open Tender Procedure

#### Purchaser

SIGN OF HOPE

#### Terms of contract

One-Off Contract

#### Submission of Quotations

Deadline: Quotations have to be submitted on or before **2nd September 2024, 3:00PM EAT** (Eastern Africa Time)

### Submission of bids

Bidders are invited to submit their bid in electronic form only, to the email address [tenders@sign-of-hope.org](mailto:tenders@sign-of-hope.org) with the subject line GFFO-2024 BOREHOLE REHABILITATION on or before 2<sup>nd</sup> September 2024, 3:00PM EAT.

All documents shall be encrypted PDF documents. The password for the documents shall be shared in a separate e-mail to [tenders@sign-of-hope.org](mailto:tenders@sign-of-hope.org) on 2<sup>nd</sup> September 2024, after 3:30PM but before 5:00PM EAT. If bidders fail to submit a password, their offer will not be considered.

**Accepted currencies of the quotations:** All prices shall be quoted only in KES

**Accepted languages of the offers:** English.

### Questions?

In case of any need for clarification, please write to [tenders@sign-of-hope.org](mailto:tenders@sign-of-hope.org) .

## 2) TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE

### A) Scope of work/services:

Kindly refer specifications as per the Bill of Quantities in Annex 2.

Rehabilitation of community water points at Nasechabuin Borehole-Kataboi, Turkana North Sub County, Kaangikala Borehole-Lobur, Kibish Sub County and Lowoiluk Borehole-Todonyang, Turkana North Sub County.

All the items/construction materials should be delivered to the specific borehole site.

No Lots.

**Alternative offers will not be accepted.**

SIGN OF HOPE reserves the right to award the contract based on the first and non-negotiated quotation.

### B) Eligibility criteria

Interested service providers must meet the following eligibility criteria to participate in this tender;

1. Site Visit Certificate
2. Legal registration proving that the bidder is authorised to do water works and carry out business under the Kenyan law
3. The bidder agrees to comply with SoH Policies as detailed in Annex 1
4. The bidder is not listed on any sanction lists or supplier blacklists

### Mandatory Requirements

1. Copy of valid Certificate of Incorporation/Registration
2. Current Tax Compliance Certificate issued by the Kenya Revenue Authority
3. Relevant experience, demonstrating a proven track record in borehole construction and rehabilitation works through at least 3 Certificate of Completions/Fulfilled Contracts/Purchase Orders (not older than 5years).
4. Capacity to undertake the works-NCA Category 6 and above on Water Works and Ministry of Water, Irrigation & Sanitation Registration for Water Development Contractors
5. Self-declaration that the bidder has not been debarred from participating in Public Procurement in Kenya due to contravention of any part of Section 41 of The Public Procurement and Asset Disposal Act No 33 of 2015.
6. Signed Supplier Declaration as detailed on Annex 1
7. Resources and Facilities: Possess the necessary resources, equipment to facilitate delivery of materials and required service to completion stage; Valid Proof of Ownership and Valid Lease Agreements, etc.
8. Site Visit Certificate issued by SoH to interested bidders who participated in the borehole site visit as detailed on Annex 3.

### C) Timeframe

Activity	Date
Invitation to tender	23 <sup>rd</sup> August 2024
Confirmation of Interested Bidders for the Site Visit via <a href="mailto:tenders@sign-of-hope.org">tenders@sign-of-hope.org</a> for the purpose of logistics planning	28 <sup>th</sup> August 2024
Site Visit for Interested Bidders (Self-Catered). Confirmed via Issuance of the Site Visit Certificate. At Least One Contractor Representative present.	30 <sup>th</sup> August 2024 & 31 <sup>st</sup> August 2024
Bidder questions regarding the tender until	31 <sup>st</sup> August 2024
Submission of bids until;	2 <sup>nd</sup> September 2024, 3:00PM EAT
Submission of Passwords;	2 <sup>nd</sup> September 2024, after 3:30PM EAT but before COB 5:00PM EAT
Information about planned selection	4 <sup>th</sup> September 2024
Award of Contract	5 <sup>th</sup> September 2024
Binding period, day until which the quotations have to remain valid	31 <sup>st</sup> October 2024

#### D) Application process

This is an open tender procedure. All interested bidders are requested to submit their bid in electronic form only, to the email address [tenders@sign-of-hope.org](mailto:tenders@sign-of-hope.org) with the subject line GFFO-2024 BOREHOLE REHABILITATION on or before 2nd September 2024, 3:00PM EAT. Bids received after deadline will not be considered. If offers are incomplete, bidders may be able to hand in missing documents within a deadline upon request by the Procurement Officer via [tenders@sign-of-hope.org](mailto:tenders@sign-of-hope.org). Sign of Hope reserves the right to extend the deadline for submission, if necessary.

#### E) Required documents

- Provide all documents needed to fulfil requirements under B
- Technical proposal (as per Terms of Reference above).
- Financial proposal, incl. payment terms in KES.
- Documents confirming the right to carry out the relevant activity (e.g. company registration, certificates, license, NCA certificates, Ministry of Water, Sanitation & Irrigation relevant registration, etc.).
- Information proving availability of qualified staff including Curriculum Vitae for senior managements staff including copies of Certificates of registration with Engineers board of Kenya
- Proof of ownership/lease of machineries required to facilitate the services needed for the works
- Signed supplier declaration form as per Annex 1 and signed self-declaration.
- At least three references for similar projects (not older than 3 years).
- Timeframe of the planned works with finishing date should not be later than 31st October 2024

#### Additional information:

1. The financial proposal/quotation shall contain all the prices for the individual services and items as well as the total price (with VAT being stated separately).
2. All prices shall be quoted in KES.
3. All of the side expenses (taxes, deliveries etc.) should be included into ultimate bid price. Any expenses exceeding bid price shall not be covered.
4. Accepted languages of the offers: English.
5. Please also state the reference number GFFO-2024 BOREHOLE REHABILITATION in your cover letter
6. The provided document scans must be legible and of good quality.
7. The bidder is responsible for the accuracy of the information provided in the proposal.
8. The bidder agrees that Sign of Hope does not return materials submitted at any stage of the tender or cater for any cost incurred while preparing the bids and visiting the site to verify the needs.
9. The contract will be set up by Sign of Hope. A contract set up by bidders won't be accepted.

### Evaluation of quotations and award criteria

The contract will be awarded to the supplier whose quotation offers the best value on the required works upon the satisfactory evaluation on technical, financial evaluation and background check.

### Award Criteria

Award Criteria	
Price	50%
Proven prior experience and expertise	30%
Delivery time (Estimated period within which work will be completed, latest by 31 <sup>st</sup> October 2024)	20%

The price will be assessed according to the stated price in the quotation including discounts.

### G) Award

The winner of the tender process will be selected within 7 working days from the deadline-with the possibility of extending this period if necessary to clarify the information contained in the proposals in writing.

Tender results will be communicated to all participants no later than 5 business days from the date of the decision on the winner by sending an email to the bidders. The winner of the tender will be sent a corresponding email within a day from the moment when such a winner is selected.

In the event of a possible extension of the tender deadline by Sign of Hope, the binding period shall be extended, even if its expiry is determined according to a specific date or time, by the period by which the tender deadline is extended, unless otherwise agreed.

## Annex 1: Supplier Declaration<sup>1</sup>

We, \_\_\_\_\_ (name of company) hereby declare that

1. we comply with our national law, assure that our business professionally reliable and we can fulfill our contractual obligations,
2. we are providing you with all the information required in connection with participation in a tender,
3. we are not involved in fraud, corruption and criminal activities,
4. we guarantee that products from approved suppliers,
5. we guarantee to maintain the cold chain for medical and food supplies, where appropriate,
6. we respect basic social rights and working conditions,
7. we avoid the connection with a party to a conflict,
8. we are not involved in the supply or transport of illicit arms and/or land-mines,
9. we are not involved in the unethical exploitation of natural resources, in particular sensitive commodities such as precious metals, stones and rare earths,
10. we avoid environmental damage,
11. we pay special attention to the protection of child rights and condemn child labor,
12. we avoid conflict of interests in all our business activities,
13. we support the local economy where possible,
14. we adhere to the Hoffnungszeichen | Sign of Hope e.V. code of conduct and additional safeguarding documents (e.g., sexual exploitation and abuse and child protection policy) as found in [Acting responsibly | Hoffnungszeichen e.V.](#)

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**Date, Company Name, Signature of CEO/Owner, Name in block letters, Stamp**

## Annex 2; Bill of Quantities

### BOREHOLE REHABILITATION

Item	Description of items	Unit	Qty	Rate	Amount
	<b>NASECHABUIN</b>				
1	Hydrogeological survey including desktop review, data acquisition and report	LS	1		
2	Water Resource Management Authority WARMA fee	LS	1		
3	Environmental Impact Assessment and NEMA fee	LS	1		
4	Mobilization and demobilization of the whole drilling unit, personnel	LS	1		
5	Drilling of the borehole to the required maximum depth as follows:				
	a) Open hole diameter of 254mm for surface casing	M	24		
	b) Open hole diameter of 203mm	M	80		
	<b>N/B Machine MUST be able to undertake both Mud and Air drilling.</b>				
6	Supply and install 210mm diameter plain casing to surface	M	15		
7	Supply and install 152.4mm diameter plain steel/pvc casing	M	80		
8	Supply and install 152.4mm diameter slotted steel/pvc casing	M	20		
9	Supply and install filter gravel pack 2-4mm grain size	Ton	8		
10	Development of completed borehole by airlift technique	Hrs	4		
11	Pumping test works				
	Collection of draw-down, discharge in the operations of:				
	a) Calibration Test	Hrs	2		
	b) Constant Discharge test	Hrs	24		
	c) Recovery measurements	lm	6		
	d) Recovery measurement after operation 8.1 above	Hrs			
12	Preparation of cement grout and installation to 2m	No	1		
13	Supply and installation of well-head	No	1		
14	Supply of water for drilling and camp use	Ls	1		
15	Collection, store, pack the formation drill samples at 2m depth interval	No	50		
16	Retrieve and Re-Installation of the existing pump/pipe after drilling	Ls	1		
17	Testing of the water lines and repairs/2" pipe HDP	Ls	1		
18	Borehole Development Report	Ls	1		
	<b>NASECHABUIN, KANGIKALAA &amp; LOWEILUK</b>				
19	Collection of water samples from the boreholes including chemical and water analysis (Nasechabuin&Kaangikala)	No	1		
20	Supply and installation of one roll 5 feet chainlink each at Nasechabuin, Kaangikala &Loweiluk)	No	3		
21	Transport and Installation on existing water tower of a 10,000ltr tank from Nasechabuin-Kokuro Pri School	Ls	1		
22	Supply and Installation of standing pipe 0.5Inches x 1.5 m in Kaangikala	M	1.5		
23	Painting pump house doors in Nasechabuin, Kaangikala &Loweiluk	Ls	3		
	<b>Total</b>				

### Annex 3; Site Visit Schedule

DATE	PROJECT SITE	MEETING PLACE	TIME
Thursday 29 <sup>th</sup> August	Arrivals at Lodwar self-accommodation		
Friday 30 <sup>th</sup> August	Nasechabuin and Loweiluk	<ul style="list-style-type: none"> <li>Stegra Hotel- Lodwar, Turkana County</li> <li>Travel to Nasechabuin B/H then proceed to Loweiluk B/H</li> <li>Self accommodation in Lokitaung</li> </ul>	9:00 AM
Saturday 31 <sup>st</sup> August	Kaangikala	<ul style="list-style-type: none"> <li>SoH Turkana Field Office- Lokitaung</li> <li>Travel to Kaangikala B/H</li> <li>Travels back to Lodwar, Turkana County.</li> <li>Self accommodation in Lodwar</li> </ul>	9:00 AM